

# HOW TO PLACE A SCRIP ORDER AT:

[www.shopwithscrip.com](http://www.shopwithscrip.com)

1. **If not already enrolled**, select “**Register**” on top bar of website.
2. On next screen, select “**Join existing program.**”
3. On next screen, enter **GPLHS Enrollment Code** and “**Register.**”  
**Please email sroloff@gplhs.org for the GPLHS Enrollment code**  
*(This will link your account to the GPLHS Scrip program.)*
4. On next screen, enter **all personal information** as requested and “**Register.**”
5. The coordinator (*Sarah Roloff*) will receive an email saying that you have joined the GPLHS group. You are ready to order by selecting “**Shop.**”
6. **Payment** for your selections can be made by:
  - a. **Delivering a check/cash to GPLHS.** *(Order will be placed Monday morning.)*
  - b. Setting up online payments through *shopwithscrip.com*.

**To Sign Up:** Log into your shopwithscrip account.

Click on the **Dashboard** link on your family home page.

In the menu on the left of that page click on **Payment Types**

**Instantly Link a Bank Account:** Search for your bank and enter the info

Or **Manually Enter** your account numbers

7. **If already enrolled**, select “**SHOP**” and “**Log in**” as requested.

## Additional Notes:

1. **All Scrip Cards picked up locally** (*Such as HyVee, County Fair, Minerva’s, Dairy Queen, Dutch Boy, Menards, Perkins etc.*) have been added to the **shopwithscrip choices**, so your complete order can be placed online. **Physical cards** will need to be mailed or picked up at GPLHS. With Online Payments you can purchase and print gift certificates for ‘Scrip Now’ merchants at your convenience.

2. A **Tuition credit** option is available to you. If you wish to participate, fill out the form “*GPLHS Scrip Share Agreement.*” *50% of your rebates can go towards the tuition of a current or future GPLHS student or share with your participating Lutheran grade school.* You can invite friends, relatives, and neighbors to buy scrip and share their rebates with your family’s tuition credit. Take extra forms for them.

3. **Don’t forget—Inventory** (HyVee, County Fair, Wal-Mart, Target, Menards, and other local businesses) is available for immediate purchase in the GPLHS office and some in the St. Martin’s office.